Marketing & Communication Intern

The LES Ecology Center seeks a college student or recent graduate interested in increasing community involvement and awareness of our urban environment through marketing and communications. This intern will report directly to the Development Manager and work with members of the organization, assisting in a variety of tasks and projects. This position is based out of the LES Ecology Center’s Fire Boat House location in East River Park.

Applicants must be committed to environmental issues and building alliances across different constituencies. This is an exciting opportunity for someone who enjoys working directly with program participants and is eager to educate the public in pursuit of a more sustainable NYC!

About Us
The LES Ecology Center has been pioneering community-based models in urban sustainability since 1987. We provide unique e-waste and composting services, environmental stewardship opportunities, and educational programming to all New Yorkers who want to learn about environmental issues and take responsibility for creating solutions through action.

Role & Responsibilities
This position offers an opportunity to work as part of a dynamic team and is best suited to someone who is an organized, strong collaborator that is able to work in a variety of environments and with different groups of people. Interns will be expected to commit to 10 hours per week and must be available on weekends. Job responsibilities include:

- Assist with administrative duties within the organization
- Draft communication materials for website and print
- Manage social media platforms
- Assist with organizing events and tabling at various venues
- Take photos of organization activities
- Assist with volunteers and interface with the public
- Perform other related duties as assigned.

To Apply: Please email cover letter and résumé to Antonio@lesecologycenter.org
We will accept applications on a rolling basis. No phone calls.